

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
October 8, 2013
7:00 PM

Page 76

Commissioners: Stephen DiLorenzo, Chairman	(Present)
Benjamin Bragg	(Absent)
Christian Erichsen	(Present)
John Fraino	(Present)
Dominick Palladino	(Present)

Secretary/Treasurer Jim Passikoff	(Present)
District Clerk Denise A. Holzberger	(Present)
Chief Peter D. Miller	(Present)

1. Opening of Meeting-Commissioner Stephen DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for fallen firefighters.

2. Approval of Minutes

Chairman DiLorenzo asked for a motion to approve the minutes of the September 5, 2013 special meeting and September 10, 2013 regular meeting.

MOTION: Commissioner Fraino moved to approve the minutes of the September 5, 2013 regular meeting, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct--152

MOTION: Commissioner Erichsen moved to approve the minutes of the September 10, 2013 regular meeting, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct--153

3. Bills- Chairman DiLorenzo asked for a motion to approve payment of the bills as reviewed by Commissioners Fraino and Palladino and Chief Peter Miller on October 7, 2013.

MOTION: Commissioner Fraino moved to approve payment of the bills as reviewed by Commissioner Palladino, himself and Chief Miller on October 7, 2013, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-154

4. Correspondence-

In-Coming:

Board of Elections-Polling site access letter
Fire Prevention Program 2013 Schedule

Requests for Use of the Community Room-

Wednesday October 23, 2013 7am to 4 pm First Responder Training requested by Eugene Roosa
Town of Lloyd Highway Department.

MOTION: Commissioner Chris Erichsen moved to approve the request for the First Responder Training
on October 23, 2013, seconded by Commissioner Lindy Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-155

Thursday October 24, 2013 5 pm to 9 pm 40th Anniversary Ladies Auxiliary requested by Sharon Morris
HHCo. Ladies Auxiliary.

MOTION: Commissioner John Fraino moved to approve the request for the Ladies Auxiliary 40th
Anniversary Dinner on October 24, 2013, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 0 Absent

Motion was carried. 2013Oct8-156

Saturday and Sunday December 7 & 8, 2013 8am to 5:30 Pm Training NYSAFC Flashover requested by
Everett Erichsen, Assistant Chief.

MOTION: Commissioner Lindy Palladino moved to approve the request for the NYSAFC Flashover
Training on December 7 and 8, 2013, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-157

It was noted the previously approved birthday party (C. LaForge) was changed to December 14, 2013.

November 10, 2013 Birthday party for goddaughter as requested by Mary Newman, member Highland
Hose Company #1.

MOTION: Commissioner Chris Erichsen moved to approve the request for the birthday party on
November 10, 2013, seconded by Commissioner Lindy Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-158

**December 14 and 15, 2013 set up and party for the Highland Hose Company #1 Children's Christmas
Party** requested by Marty Newman.

MOTION: Commissioner John Fraino moved to approve the request for the Highland Hose company #1
Children's Christmas Party on December 14 and December 15, 2013. econded by Commissioner Chris
Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-159

December 20, 2013 Highland Hose Company 1 Holiday Party as requested by Everett Erichsen.

MOTION: Commissioner Chris Erichsen moved to approve the request for the Highland Hose company
Holiday Party on December 20, 2013 seconded by Commissioner Lindy Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-160

5. New Member Interviews/Approvals-none

6. Committee Reports:

Buildings and Grounds: St. 1 Commissioners Bragg and DiLorenzo

Ceiling Tiles-Chairman DiLorenzo reported that the tile replacement project has been completed.

Doors at headquarters- Chairman DiLorenzo reported that Paul Rinaldi went through the firehouse and repaired the doors.

Overhanging Limbs-Chairman DiLorenzo stated that there are some overhanging limbs at headquarters which need to be cut; we will have that done with the Fall Clean up. Chairman DiLorenzo spoke with the neighbor and he is okay with us cutting the limbs.

Training facility-it was noted that there are some small details left to complete.

Buildings and Grounds St. 2: Commissioners Erichsen and Fraino

Fascia ,painting and shed-pending estimates

Panic bar-Door needs new panic bar; to be installed.

Mold-Commissioner Fraino noted that there is some mold; he will try to get to it this week and use a product called Romax (for mold removal) to clean up roof, etc. prior to any painting.

7. Apparatus Repair: Commissioners Erichsen and DiLorenzo

Chief Miller reported the following:

31-45 ladder to be serviced; motor mounts pending.

31-40 not servicing at this time due to low usage.

31-30 generator to be serviced by Weld Power

Commissioner Fraino inquired as to the necessity of required certifications from facilities we use to service our apparatus. We should have the required documentation to support their mechanic's certification.

Generator-There was discussion regarding expenditure on generator service and we still have a problem. Chief Miller stated he is working on getting answers regarding this. Chairman DiLorenzo asked if we should try a heavier gauge oil. There was discussion regarding the generator shutting off and re-setting .

8.Insurance/Workers Comp-Commissioners Fraino and Palladino

Tank-insurance form. Pending

9.Physicals/Health Program- letters sent out through Dec 8, 2013

10.Physical Fitness Program-Commissioners Erichsen, DiLorenzo and Chief Miller

3rd Qtr. 2013 All sport- pending receipt

2nd Qtr. 2013 and 3rd Qt. Cross Fit- activity report pending

11. Capital Improvement-Commissioners Bragg and DiLorenzo
Nothing to report .

12. New Apparatus-Chief Miller reported that we are to meet at Walker Valley to look at their truck. Chief Miller, Assistant Chief Mike Gaffney and Chairman DiLorenzo will be going and Commissioner Chris Erichsen requested he be kept informed.

Bob Pardy asked for any committee meeting minutes and stated that a decision is being made to spend half a million dollars and there is no documentation. Chief Miller stated that no one is making a decision to spend a half million dollars. Bob Pardy asked where the apparatus plan is. Chief Miller stated that all equipment is reviewed and the plan is a dynamic document.

13. Ulster County Fire District Association- Bragg, DiLorenzo, Erichsen
Next meeting November 21, 2013 at Ulster #5

It was noted that Ulster County will be going forward with the Radios/communication plan and addressing issues.

It was noted that there will be a meeting October 24, 2013 at Ulster Community College regarding the radio and communication issue.

14. Rules & Regs-Commissioners Fraino, Bragg, Chief and HHC. President.

Chairman DiLorenzo reported that the Hose Company is close to adopting their new by-laws.

15. Service Awards-Commissioners Palladino, Chief, HHC. Pres. Or their designee
Sept 2013 activity posted October 3, 2013

16. Town Emergency Plan-Erichsen, Chief, HHC. President

It was noted that the Governor has designated the State Police as a lead agency.

17. Treasurer Report-Treasurer Passikoff

Sept 2013 Financial Report distributed to Board.

Treasurer Passikoff reported that the bond interest, hydrant rental and new hot water heater were paid. The final installment of the Records Management Grant was received. There was discussion regarding fund balance. Treasurer Passikoff stated we will get a better feel for that after truck repairs are in.

18. Inspection Dinner- held September 13, 2013

19. Public Comment-

Mr. Robert Pardy stated that Commissioner Bragg's attendance the past two years has been poor; he understands that he was ill, however, he was wondering if the Board was going to discuss this with him.

20. Chief's Report-Chief Miller reported the following:

Approval needed to permit 31-80 to Hudson

November 9, 2013 live fire at DCDER with Milton Fire Department-31-60 and 45 needed

October 9, 2013 Open House will be held 6pm to 8 pm

October 10, 2013 Firefighter 1 class to be held here. (Sawkill will be here)

October 16, 2013 Dutchess Community College needs a location for helicopter landing and classroom for EMT class. We will provide the landing zone and classroom here at headquarters.

October 20, 2013 Pop Warner cheerleaders requested escort into village if they win the competition; we would provide one piece of apparatus.

October 26, 2013 Halloween in the Hamlet- 31-40 and firefighters needed for fire watch.

Radio Frequency- we have contacted Columbia County regarding any issues or conflicts with our radio frequency. There was discussion regarding the radio issues in Ulster County and how topography plays a role.

October 13-15, 2013-approval needed for 31-C car to Montour falls for class.

Hydrant Flow Test-chief Miller reported that he met with Adam (water Dept.) regarding hydrant test and flow. Hydrants on Lumen are not marked.

Gas meters- 4 gas meters are out for calibration

Flashover Training-chip/particle board will be burned at this training.

31-30 Paint- Sutphen estimate is \$61,382.51

Nichols estimate is \$25,311.80

Commissioner Erichsen stated he will not act on this as the quotes need to be reviewed due to the large difference in price.

21. Old Business

Harassment Prevention Seminar-Chairman DiLorenzo reported that the invoice is pending. We had a good turnout as far as our membership attendance; we are trying to plan a make-up class for those that were unable to attend. Chairman DiLorenzo noted that it was a good seminar; the other program would have been more job specific (relating to fire departments exclusively).

SCBA Grant-in progress

Heating System-Commissioner Erichsen asked if we should update and put out to bid; we have four units from 1991. We should get some estimates. Commissioner Erichsen directed the District Clerk to add this to our next agenda.

Station 2- it was noted that we need to move air around at Station 2. We have a humidity problem and recommends stainless over aluminum (for trucks) as it is more resistant to humidity.

Board member Attendance-Commissioner Fraino noted that he will not be here at the next meeting as he will be out of town. It was noted that Commissioner Bragg will be at the November meeting.

22.New Business-

Proposed 2014 Budget-Public Hearing Oct 15, 2013 7 PM here at headquarters

Legal ads-Southern Ulster Times, New Paltz Times

Message Board-to post October 10

Posted on website

Chairman DiLorenzo noted that we will hold a special meeting immediately following the hearing to adopt the budget.

Annual Election-December 10, 2013 4 Pm to 9 Pm

MOTION: Commissioner Lindy Palladino moved to authorize a letter be sent to the Ulster County Board of Elections requesting a list of registered voters in the Highland Fire District be delivered to the fire district by November 20, 2013, seconded by Commissioner Fraino.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-161

Resolution Appointing Board of Elections

MOTION: Commissioner Fraino moved to appoint the board of Elections for the annual Fire District Election as follows:

Mary Darcy Chairman

Pat Winchell Election Inspector

Candace Benson Ballot clerk

Barbara Voche Ballot clerk

The motion was seconded by Commissioner Erichsen.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-162

Approval of 31-80 to Fireman's Home BBQ

MOTION: Commissioner Fraino moved to approve 31-80 be authorized to go to the Fireman's Home in Hudson for the BBQ, seconded by Commissioner Erichsen.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-163

Approval for 31-45, 31-60 and either 31-10,31-20, or 31-30 to DCDER

MOTION: Commissioner Palladino moved to approve 31-45,31-60 and either 31-10,31-20, or 31-30 to DCDER for live fire training with Milton Fire Department, seconded by Commissioner John Fraino.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-164

Approval for EMT class and helicopter landing

MOTION: Commissioner Erichsen moved to approve the helicopter landing and EMT class here on October 16, 2013, seconded by Commissioner Palladino.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-165

Approval for Escort for Pop Warner Cheerleaders

MOTION: Commissioner Fraino moved to approve the request for escort with 31-10 for the Pop Warner cheerleaders if needed on October 20, 2013, seconded by Commissioner Palladino.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-166

Approval for 31-C car to Montour Falls

MOTION: Commissioner Palladino moved to approve car 31-C to Montour Falls for EVOC training October 13, 2013 through October 15, 2013, seconded by Commissioner Erichsen.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-167

Carpet- Chairman DiLorenzo reported that the carpet will be cleaned on this week in the District Office and the Board room.

Authorization to Repair 31-30

MOTION: Commissioner Erichsen moved to authorize Nichols to repaint 31-30 at a cost of \$25,311.80, seconded by Commissioner Palladino.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-168

It was noted that Amthor declined to quote.

Approval for District Clerk to attend Training

MOTION: Commissioner Fraino moved to approve the District Clerk's attendance at the Secretary and treasurer Training to be held at Honors haven on October 31, 2013, seconded by Commissioner Palladino.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2013Oct8-169

Radio Meeting- October 24, 2013 at Ulster Community College

Commissioner Fraino inquired as to the protocol regarding vehicles out of the district. Chief Miller reported that the commissioners are to be informed. Text messaging and email are used as well as telephone.

23. Executive Session

MOTION: Commissioner Fraino moved to go to executive session at 8:20 PM to discuss a personnel matter, seconded by Commissioner Palladino.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. *2013Oct8-170*

24. Return to regular session and Adjournment-

MOTION: Commissioner Palladino moved to return to the regular session at 9:10 PM and with no further business to discuss, moved to adjourn at 9 :10 PM, seconded by Commissioner Erichsen.

Vote: VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. *2013Oct8-171*

Respectfully submitted,
Denise A. Holzberger, District Clerk

APPROVED November 12, 2013

APPROVED